



**SCHOOL DISTRICT OF BLACK RIVER FALLS**  
Inspiring Excellence

WISCONSIN STATE STATUTE 118.15 STATES THAT ALL  
PERSONS BETWEEN THE AGES OF 5-18 YEARS OLD ARE  
REQUIRED TO ATTEND SCHOOL.

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### **Attendance Policy**

- Each student is allowed up to **10 excused** absences per school year.
- If a student exceeds the 10 excused absences, future absences will be marked unexcused.
- After **5 unexcused** absences, the student is considered habitually truant.
- Absences for doctor appointments, religious services, or other professional services require documentation to be provided to the school and do not count toward the 10 excused absences.

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### **Excused Absences**

**Illness:** Absences for illness that does not require a doctor visit may be excused by phone call, email, or note to the office from a parent/guardian.

**Personal:** Absences of a personal nature may be excused by phone call, email, or note to the office from a parent/guardian.

**Professional Appointments:** Absences for professional appointments (doctor, dentist, social services, court appearances, religious/cultural services, etc.) do not count toward the student's 10 excused absences per year if the student submits a note from each appointment documenting their visit.

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### **Unexcused Absences/Tardiness**

A student is unexcused if they are absent without an acceptable excuse for all or part of any day during which school is held. This includes being tardy for school or class. After 5 unexcused absences, a student is considered habitually truant.

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### **Truancy**

Once a student is found to be habitually truant, the student can be issued a citation to municipal court or a referral can be made to the Jackson County Department of Health and Human Services. If a referral is done to Jackson County DHHS, an intake appointment will be set up with a social worker who will make recommendations to the court.